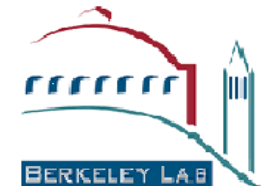




Occurrence Reporting (ORPS)



- **Lab staff are required to report significant adverse ES&H events and conditions.**
 - Significant events include injuries/accidents, fires, contact w/electricity, environmental releases & violations, etc.
 - Discuss events with your Division Safety Coordinator and line management as soon as possible (timeliness is important).
- **Reporting is a line management responsibility.**

Division directors and/or designees determine if the event must be formally reported (with advice from the EHS Division Office).
- **EH&S Division Office is the Lab-wide coordinator for DOE's Occurrence Reporting and Processing System (ORPS).**
- **Divisions are responsible for tracking corrective actions in CATS.**



For more information contact Don Lucas, EHS Division (x5514)